

**EDUTEL GROUP OF COMPANIES : BOOKING FORM
DESIGN & DEVELOP A LEARNING PROGRAMME
PLEASE SIGN AND FAX TO JENNY ON (086) 694 4118 OR (011) 763-4071**

CHOICE OF TOWN
(JHB/DBN/CPT): _____ DATES OF WORKSHOP: _____

NAME OF CANDIDATE: _____

IDENTITY NUMBER: _____

COMPANY, IF APPLICABLE: _____

COMPANY VAT REGISTRATION NUMBER, IF INVOICE REQUIRED: _____

POSTAL ADDRESS OF BODY/PERSON RESPONSIBLE FOR PAYMENT: _____

TEL NO's: (Work) _____ (Fax) _____

(Home) _____ (Cell) _____

E-MAIL ADDRESS: _____

PLEASE INDICATE (IF APPLICABLE): HALAAL VEGETARIAN NORMAL CATERING

Cost of the programme: 5 Day workshop - R6 840.00

Payment:

- Full payment or 50% deposit in bank account (kindly **fax a copy of your deposit slip** to Jenny on the above fax number).
- Balance before the workshop
- Payment (or balance of payment) – Bank guaranteed cheques only.
- Proof of payment (deposit slip or electronic transaction). Deposit slips or electronic transactions to reflect the delegate's name and date of workshop.
- Government Order Form: Delegates working for governmental departments are to fax through the order form to Edutel, before the workshop.
- Letter of undertaking for payment from employer if learner' course fees are being paid by the employer – to be attached to the booking form.

HOW WILL YOU MAKE PAYMENT? _____

DEPOSIT AT BANK BANK TRANSFER CREDIT CARD *5.7% levy payable*
Don't forget to fax your proof of payment through – before the workshop commences - If paying by credit card, please apply for credit card form

I hereby agree to and accept, that should I cancel my attendance on the programme within 7 working days prior to the programme commencing and/or I do not attend the programme, I will be liable for 50% of the programme fee.

Signature of Candidate: _____

Date: _____

Banking details are as follows: Account Name – Edutel Skills Development (Pty) Ltd, ABSA Bank, Horizon. Branch Code 630 841, Account Number: 405 349 8561

Please note: Edutel reserves the right to postpone or cancel a workshop should the number of bookings not justify the presentation of the workshop.