



Fully-accredited Service Provider with the ETDP SETA Registration No 0394

**TRAINING AS AN
R P L ADVISOR**

The evidence facilitator is a very important roleplayer in the process of recognizing the prior learning of a learner. This person should have extensive knowledge of outcomes-based assessment and the NQF principles of learning. Although he/she does not have to be a registered assessor, it is recommended.

He/She should also possess integral mentorship skills in order to assist the RPL candidate during the process of gathering the required evidence.

In addition, the evidence facilitator must be capable of making objective judgements regarding evidence related to a particular unit standard so that the RPL candidate knows exactly what is required of him/her when assessment finally takes place.

The evidence facilitator does not gather the evidence – he/she only assists the candidate in doing this!

This programme is aimed at providing the appropriate theoretical and practical training interventions to enable evidence facilitators to effectively execute any activities required to assist a learner who wishes to be RPL'd against a particular unit standard

The programme comprises 2 unit standards totaling 10 credits at NQF level 4, which are covered in a 3-day intensive small-group training intervention:

1. **Facilitate the Preparation and Presentation of Evidence for Assessment, US 12544**
2. **Assist & Support Learners to manage their learning experiences, US 17865**

Experienced facilitators conduct the workshops and the theoretical components are further enhanced by the introduction of practical activities and examples of the different tasks and documentation that the evidence facilitator has to complete.

Assessment requirements are:

- An open-book knowledge test
- Completion of a detailed portfolio of evidence, which needs to be submitted within 6 months of the training.

HOW THE TRAINING PROCESS WORKS

1. Registration for training in one of the venues nationwide with the Edutel Office @ 011 760 4252
2. Complete the 3-day learning programme
3. Write the knowledge test within two months of the training having taken place
4. Complete the portfolio of evidence within 6 months of the training
5. Submit the portfolio for assessment
6. Successful candidates' results are submitted to the ETDP SETA
7. Certificates of Competence are issued to competent Learners
8. All NQF credits for competent learners are registered on the National Learner Records Database (NLRD) for future reference, and credit for further training in future.

Issues addressed in the programme:

- Information required by the RPL candidate
- Sourcing information which a candidate may need
- Referring learners for specialist assistance
- Giving the required support to the candidate
- Evaluating evidence gathered by the candidate
- Making judgements and giving feedback
- Determining the way forward

please visit our website:
<http://www.edutel.co.za>

COSTS
R4 977.70

The course fee includes the training, study material and assessment. Lunch and refreshments are included. Accommodation or travelling arrangements and expenses are the responsibility of the candidate.

FURTHER ENQUIRIES
Jenny or Karla 011 760 4252